**Minutes of the Annual Vestry Meeting and the Annual Parochial Church Meeting of St Mary’s, Woodchester held on Sunday 26th March 2023**

**The Annual Vestry Meeting**

1. WELCOME & INTRODUCTION

This was given by Revd Peter Francis who chaired the meeting.

1. APOLOGIES FOR ABSENCE

Apologies were received from Richard Spencer, Carla Spencer, Jill Farrow, David Hood, Colin Cresswell, Ann Cresswell, Sally Bull and Liz Cole.

1. ELECTION OF CHURCHWARDENS

The following were re- elected for a further year:

 David Pouncey Prop: Nicholas Vallender Sec: Erica Marshall

 Nick Ardagh-Walter Prop: Andrew Pemberton Sec: Diana Fowler

Peter thanked the churchwardens for all the work they do, much of which is unseen.

**The Annual Parochial Church Meeting**

1. The MINUTES of the Annual Vestry meeting and the Annual Parochial Church Meeting of 11th July 2021 were approved and signed. Prop: Andrew Pemberton, Sec: Gail Birch.
2. There were no MATTERS ARISING from the aforementioned meetings.
3. ELECTORAL ROLL REPORT (on file)

The PCC Secretary reported that there were 79 names on the completed revised Electoral Roll for 2023.

1. ELECTION OF DEANERY SYNOD MEMBERS

Andrew Pemberton was re-elected as St Mary’s lay representative on the Deanery Synod. Prop: Elizabeth Macdougall, Sec: David Pouncey. The meeting was unable to appoint a second representative.

1. ELECTION OF PCC MEMBERS

Peter thanked Diana Fowler who was standing down having completed two 3-year terms of service.

The following were elected to the PCC:

 David Hood Prop: Liz Cole Sec: Andrew Pemberton

Susan Pouncey Prop: Gail Birch Sec: Elizabeth Macdougall

 Helen Jackson Prop: Diana Fowler Sec: Nicholas Vallender

 Alyson Rogers Prop: Elizabeth Macdougall Sec: David Pouncey

 This leaves 1 PCC vacancy.

1. The ANNUAL REPORT of the proceedings of the PCC and presentation of the audited accounts for the year ending 31st December 2022 was received. This had been already approved by the PCC. The report is on file.

There were no questions on the annual report or accounts.

1. Appointment of INDEPENDENT EXAMINER

Mr David Gegg was appointed Independent Examiner. Prop: Andrew Pemberton, Sec: Diana Fowler.

1. SAFEGUARDING

Liz Hale’s report on safeguarding had been made available prior to the meeting (on file). There were no questions.

1. REPORTS

During the service preceding the APCM there were talks on Messy Church and Junior Church (Liz Hale), Wild Worship (Gail Birch), the role of a school governor (Alison Harris) and Lunch-with-Friends and Little Stars (Sue Pouncey). Each person spoke of the joys that each group brought and suggested items for prayer which was then offered.

The Churchwarden’s report and reports on the following areas of church life had been written and posted on the website and copies made available at the back of church:

Churchwarden’s Report on the fabric, goods and property of the church – *Nick Ardagh-Walter*

Foundation Governors’ Report- *Sally Bull*

Junior Church and Creche – *Liz Hale*

Messy Church – *Liz Hale*

The Prayer Group – *Gail Birch*

The Thursday Bible study- *Andrew Pemberton*

Lunch-with-Friends – *Christina Lewis*

The Deanery Synod - *Andrew Pemberton*

Wild Worship – *Gail Birch* and *Helen Jackson*

These reports are on file.

1. MINISTRY REPORT

Revd Peter Francis commented that these reports demonstrated how much the Church is still doing to serve its community, which was not the case in many places at the time. He thanked everyone for their contributions and for keeping the life of the church flourishing. Peter was thanked for his ministry and encouragement on which everything was based.

1. AOB

There was no other business, and the meeting ended with prayer.

SIGNED.................................................................. DATE............................................